

TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 6, 2024, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING NOTICE AND AGENDA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. Call to Order.
2. Roll Call of Board of Trustees.
3. Recognition of Guests.
4. Public Comment: *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*
5. Consent Docket: *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
 - a. Approval of the October 25, 2024 Special Meeting Minutes.
 - b. Approval of the October 17, 2024 Special Meeting Minutes.
 - c. Approval of the October 2, 2024 Regular Meeting Minutes.
 - d. Approval of Payment of Claims.
6. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.
7. Treasurer's Report.
8. Discussion only of Monthly Report by Hochatown's Town Administrator.
9. Discussion and community engagement with representatives of the Oklahoma Department of Transportation (ODOT).
10. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding the Town of Hochatown's 2025 Regular Meeting Schedule dates.
11. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to select a firm and approve a proposal to provide comprehensive planning services from the following firms: (1) TSW Planning, (2) Halff, (3) Olsson Studio.
12. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) accepting the resignation of Brenda Walters from the Planning Commission.
13. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the appointment of a new member to fill a vacancy on the Planning & Zoning Commission.
14. Discussion only regarding Town of Hochatown's current Committees, including the following committees:

- a. Communication Committee
 - b. Fees & Penalties Committee
 - c. Finance Committee
 - d. Ordinances Committee
 - e. Planning/Zoning Committee
 - f. Roads Committees
 - g. Safety Committee
 - h. Tax Committee
15. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding establishing a Hochatown Christmas Tree lighting event to be held annually and approving a budget for such event.
 16. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding opting out of the Town Meeting Act to allow the McCurtain County Election Board to run future Town of Hochatown elections, beginning May 1, 2025.
 17. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) of ORDINANCE 12: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OR ORDINANCES TITLE 1 “ADMINISTRATION”, CHAPTER 6 “ELECTIONS” FOR THE PURPOSE OF DECLARING THAT THE TOWN OF HOCHATOWN SHALL NO LONGER BE GOVERNED BY THE OKLAHOMA TOWN MEETING ACT PROVIDING THAT THE TOWN SHALL ELECT ITS OFFICER AND DECIDE INITIATIVE AND REFERENDUM QUESTIONS THROUGH ELECTIONS CONDUCTED BY THE COUNTY ELECTION BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND ESTABLISHING AN EFFECTIVE DATE OF MAY 1, 2025.
 18. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to enter into an Executive Session for the following purposes:
 - a. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), to discuss the hiring of a Deputy Clerk/Treasurer; and
 - b. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), to discuss the employment of Administrative Assistant to the Town Administrator.
 19. Reconvene Open Session.
 20. Statement of Executive Session Minutes from Board of Trustees.
 21. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) on any discussion from the Executive Session.
 22. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to adopt approved holiday schedule for Town employees.
 23. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to establish amount of paid time off for full-time Town employees.
 24. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.
 25. Discussion, consideration and possible action to adjourn.

I certify that the Notice and Agenda was posted in prominent view at Hocha Town Hall, 101 Rock Oak Lane, Hochatown, OK 74728, no later than 1:00PM on the 5th day of November, 2024.

I certify that the Notice and Agenda was posted on the Town of Hochatown's public website at www.hochatown.gov.

Signature

Printed name of the person posting meeting agenda