

**TOWN OF HOCHATOWN
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

August 22, 2024, at 1:00 p.m.

Hocha Town Hall

101 Rock Oak Lane - Hochatown, OK 74728

MEETING MINUTES

1. Call to Order.

Who ordered: Todd McDaniel, Vice Mayor

Time: 1:02 p.m.

2. Roll Call of Board of Trustees.

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan		Y
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters	Y	

There was a quorum.

3. Recognition of Guests.

Vice Mayor Todd McDaniel recognized the guests who were in attendance.

4. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve signing a Memorandum of Understanding with the Hochatown Volunteer Fire Department regarding the Town of Hochatown's Authority Having Jurisdiction (AHJ) filing with the State Fire Marshal's Office.

Discussion:

Town Administrator Adam Vossen explained the Memorandum of Understanding is a document that was requested by the Hochatown Volunteer Fire Department, and the document was reviewed and approved for signature by the Town's attorney.

Motion: To approve the Memorandum of Understanding with the Hochatown Volunteer Fire Department.

By: Chad Sargent

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

5. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve a Kiamichi Economic Development District of Oklahoma (“KEDDO”) Rural Economic Action Plan Grant in the amount of \$100,000.00 - \$200,000.00 to be applied towards Repaving Old Hochatown Rd.

Discussion:

Town Administrator Adam Vossen explained KEDDO Rural Action Plan Grant (REAP) provides funds to help provide area economic improvement and jobs. If approved, this grant would be used for road improvements to the Old Hochatown Road, a McCurtain County owned road that was chosen because it services the highest number of business and jobs. Mr. Vossen believes that road has a strong case for the grant approval which is why it was selected to be submitted.

Motion: To approve the KEDDO Rural Action Plan Grant in the amount of \$100,000.00 - \$200,000.00 to be applied towards repaving Old Hochatown Road.

By: Brenda Walters

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

6. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve Resolution 2024-09: A Resolution Authorizing Application for Financial Assistance from the Rural Economic Action Plan and signing any correlated documents for the KEDDO REAP Grant.

Discussion:

Town Administrator Adam Vossen explained that almost all grants require a resolution. This Resolution is needed to move forward with the grant application process.

Motion: To approve Resolution 2024-09, authorizing application for financial assistance from the Rural Economic Action Plan.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

7. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve an Oklahoma Water Resources Board (“OWRB”) Reap Grant Application in the amount of \$100,000.00 to be applied towards the wastewater project.

Discussion:

Town Administrator Adam Vossen explained that he had written a grant application to the OWRB for \$100,000.00 that would be used towards a previously approved wastewater project task order with Garver Engineering for a total amount of \$165,000.00. This grant application is due the first week in September 2024 and will be awarded in the Spring of 2025.

Motion: To approve the Oklahoma Water Resources Board REAP Grant application.

By: Chad Sargent

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

8. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve Resolution 2024-10: A Resolution of the Town of Hochatown Authorizing Application for Rural Economic Plan Grant from the Oklahoma Water Resources Board and signing any correlated documents for the OWRB Reap Grant Application.

Discussion:

Town Administrator Adam Vossen explained that this Resolution is needed in support of the OWRB grant application for the wastewater project.

Motion: To approve Resolution 2024-10 authorizing application for the REAP grand from OWRB.

By: Brenda Walters

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

9. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

Discussion:

Trustee Brenda Walters took this opportunity to publicly thank Town Administrator Adam Vossen for all the work he has done and the progress he has made in his short tenure. The Board and Guests applauded Mr. Vossen.

10. Discussion, consideration and possible action to adjourn.

Motion: To adjourn the meeting.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried and the meeting adjourned.

Time: 1:15 p.m.

Howard Haggard

Howard Haggard, Trustee

Dian Jordan

Dian Jordan, Mayor

Todd McDaniel

Todd McDaniel, Trustee

Chad Sargent

Chad Sargent, Trustee

Brenda Walters

Brenda Walters, Trustee

Attest:

Helen Harden

Helen Harden, Town Clerk

