



**Town of Hochatown (1900)**  
Short Term Rental License Application  
Online Registration: Available June 1, 2024

**REMIT TO**

Town of Hochatown  
c/o Avenu Insights & Analytics  
PO Box 830725  
Birmingham, AL 35283-0725

**FOR SUPPORT:**

Toll Free Phone: (866) 240-3665  
Email: [supportmuni@avenuinights.com](mailto:supportmuni@avenuinights.com)

**Short Term Rental Annual License Fee is \$100.00 per unit.  
Make check payable to "Town of Hochatown".**

New Property/New Ownership  Renewal

**Owner/Statutory Agent Information**

First Name\*: \_\_\_\_\_ Last Name\*: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Street Address\*: \_\_\_\_\_ Unit #: \_\_\_\_\_  
City\*: \_\_\_\_\_ State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Country\*: \_\_\_\_\_  
Email Address\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_

**Short Term Rental Property**

Street Address\*: \_\_\_\_\_ Unit #: \_\_\_\_\_  
City\*: \_\_\_\_\_ State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Country\*: \_\_\_\_\_  
Email Address\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_  
Number of Bedrooms\*: \_\_\_\_\_ Max # of Guests\*: \_\_\_\_\_ Number of Parking Spaces\*: \_\_\_\_\_  
Type of Short Term Rental:  Principal Use  Accessory Use  
Listing URL: \_\_\_\_\_  
 Airbnb  VRBO  Flipkey  Booking.com  Other \_\_\_\_\_

\*\* Please attach additional sheets of paper, if necessary

**Operator – Providing this information authorizes this person to act on owner’s behalf.**

Operator is the Owner  Operator is NOT the Owner  
First Name\*: \_\_\_\_\_ Last Name\*: \_\_\_\_\_  
Street Address\*: \_\_\_\_\_ Unit #: \_\_\_\_\_  
City\*: \_\_\_\_\_ State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Country\*: \_\_\_\_\_  
Email Address\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_

**Emergency Point of Contact**

First Name\*: \_\_\_\_\_ Last Name\*: \_\_\_\_\_  
Street Address\*: \_\_\_\_\_ Unit #: \_\_\_\_\_  
City\*: \_\_\_\_\_ State\*: \_\_\_\_\_ Zip Code\*: \_\_\_\_\_ Country\*: \_\_\_\_\_  
Email Address\*: \_\_\_\_\_ Phone Number\*: \_\_\_\_\_

## Acknowledgements

### Acknowledgement by Owner/Operator to comply with Town Code Ordinance No. 6, as follows:

- Owner shall ensure that all applicable laws, regulations, and ordinances, including current building codes and fire codes are followed.
- Property Owner has authorized the Operator to act on their behalf, if the Operator is not the Owner.
- Property Owner has provided written consent to Operator for the dwelling unit to be used as a short-term rental, if the Operator is not the Owner.
- The Operator shall display the short-term rental license within the premises near the main entry in a noticeable location so that the license may be readily seen at any time by a person entering the premises.
- The Operator shall cause the emergency contact person to be available to be contacted by the Town at all times, twenty-four (24) hours per day, seven days per week. Failure of the emergency contact person to be available at all times for contact by the Town constitutes an instance of non-compliance as described in Section 4-6-7. When the emergency contact person is notified by the Town by phone that an emergency exists or that occupants or guests at a short-term rental are violating Town ordinances or policies, the emergency contact person shall communicate with the Operator within the hour, and the Operator shall immediately commence remedial action and cause the violation(s) to be remedied.
- The Operator of a short-term rental must update information in the Town's license records throughout the year regarding (1) the websites on which the short-term rental is offered for rent and (2) the name, address, phone number and email address of the emergency contact person.
- The maximum number of motor vehicles at the short-term rental shall be limited to the number of available off-street parking spaces. Parking on the street shall be prohibited.
- The Operator shall cause the short-term rental to comply with the laws of the State of Oklahoma, federal laws and regulations, and the ordinances and policies of the Town of Hochatown, including but not limited to Hochatown Ordinances Title 5 Chapter 3 "Nuisances", Title 20 "Zoning Ordinance", and Title 3 Chapter 3 "Town of Hochatown Lodging Tax Ordinance".

### Acknowledgement Statement

**By submitting this application, I, as the Property Owner/Manager/Representative, acknowledge that I have reviewed the above requirements and understand that it is my responsibility to ensure ongoing compliance with such requirements at all times and further understand that a License, must be approved before the Short-term rental property can be advertised on any platform after July 1, 2024.**

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Print Name: \_\_\_\_\_ Email: \_\_\_\_\_